

Change Management Best Practices **Half Day Workshop**

This course is designed to give participants the resources and knowledge to confidently apply change management principles and tools.

Objectives

Module 1: Change Basics and Understanding Change

- To build the business case for why managing change is important to your success
- To understanding foundational principles so that:
 - you understand the role that communication, involvement and leadership play during change
 - you can better understand and apply change management tools
- To create a common language about change (commitment curve, etc.)

Module 2: The Change Management 101 Methodology and Model

- To introduce you to the Change Management 101 Methodology
- To help you understand this represents a best practices approach used by thousands of organizations

Module 3 - Introduction Change Management Methodology and Next Steps

- To understand what tools are available to identify, manage and address people issues during change
- To practice using the Change Readiness Audit
- To make personal and group commitments to using what you've learned

What is Included

Additional cost: we recommend one or both of the books are provided as reference material. Retail is \$14.95 per book. Volume discounts available.